

## Lease Listing Checklist (Housing Provider)

**BOLD = Required** GRAY = Required if applicable

	Sent/Received	Uploaded
ZipForms Cover Sheet		
Title Property Profile Report		
LL: Lease Listing Agreement		
WFA: Wire Fraud Advisory		
RPOD: Rental Property Owner Disclosure (incl in LL)		
RPOI: Rental Property Owner Intake Form		
FHDA: Fair Housing & Discrimination Advisory (incl in LL)		
CCPA: CA Consumer Privacy Act Advisory (incl in LL)		
AD: Agency Disclosure btw Listing Agent & RPO		
PIA: Property Images Agreement		
MLS Agent Detail Sheet		
RCSD-HP: Representative Capacity Sig Disclosure (if Property is held in a Trust)		
Document Showing Signer's Authority (if Property is held in a Trust)		

## Lease Checklist (Tenant)

**BOLD = Required** GRAY = Required if applicable

	Sent/Received	Uploaded
ZipForms Cover Sheet		
MLS Agent Detail Sheet		
Title Property Profile Report		
LRA: Application to Rent for Tenant		
RLMM - Residential Lease/Month-to-Month Rental Agrmt		
WFA: Wire Fraud Advisory		
BBD: Bed Bug Disclosure (incl in RLMM)		
TFHD: Tenant Flood Hazard Disclosure (incl in RLMM)		
RCJC: Rent Cap & Just Cause Addendum (incl in RLMM)		
FHDA: Fair Housing & Discrimination Advisory (incl in RLMM)		
TRPR: Tenant Rental Payment Reporting		
SDDA: Security Deposit Disclosure & Addendum		
CCPA: California Consumer Privacy Act Advisory		
AD: Agency btw Tenant & Agent (req'd if lease is > 12 mos)		
KW LMD: Keller Williams Lease Money Disposition		
MII: Move In Inspection		
LRM: Lease/Rental Mold & Ventilation Addendum		
DBD: Megans Law Database Disclosure		
RPOD: Rental Property Owner Disclosure (incl in LL)		
WCMD: Water Conserving Plumbing Fixtures & Carbon Monoxide		
WFDA: Wildfire Disaster Advisory		
WHSD: Water Heater Smoke Detector		
Homeowner's Guide - Signature page (e-Pub 6 of 6)		
Earthquake Hazards Report (e-pub 5 of 6) (if built prior to 1960)		
LPD: Lead Based Paint (req'd if built prior to 1978)		
NHD Flood Zone Report (provide with TFHD to Tenant)		
RCSC-HP: Representative Capacity Sig Disclosure (if HP is a Trust)		
RCSD-T: Representative Capacity Sig Disclosure - Tenant (if Tenant is Trust)		
KLA: Keysafe Lockbox Addendum		
MCN: Meth Contaminate Notice		
ATCA: Animal Terms & Conditions Addendum		
PHSA: Pool Hot Tub Spa Addendum		
PSD: Parking & Storage Disclosure		
WSM: Water Submeter Addendum		