

# Vacant Land Sale/Purchase Checklist

**BLACK = Required**    **GRAY = Required if applicable**

	Sent/Received	Uploaded?
ZipForms Cover Sheet (4 pgs)		
Title Property Profile Sheet (1 pg)		
MLS Agent Detail Sheet (1 pg)		
CO: Counter Offer(s)		
VLPA: Vacant Land Purchase Agreement		
BCA: Broker Compensation Advisory		
AD: Agency Disclosure btw Buyer's Agent & Buyer		
BVLIA: Buyer's Vacant Land Additional Inspection Advisory		
CCPA: CA Consumer Privacy Act Advisory		
FHDA: Fair Housing & Discrimination Advisory		
PRBS: Possible Rep of more than one Buyer/Seller		
WFA: Wire Fraud Advisory		
KW Addendum (4 pgs)		
KW Affiliated Business Disclosure (1 pg)		
CoOp Broker Addenda/Disclosures		
MCA: Market Conditions Advisory (2 pgs)		
WFDA: Wildfire Disaster Advisory (2 pgs)		
CR: Contingency Removal(s)		
AEA: Amendment to an Existing Agreement (if changes to anything)		
ETA: Extension of Time		
FHDS: Fire Hardening & Defensible Space Advsry/Discl/Adm		
SBSA: Statewide Buyer & Seller Advisory		
VLQ: Seller Vacant Land Questionnaire		
Preliminary Title Report		
NHD Report		
NHD Report Receipt		
VP: Verification of Property Condition (1 pg)		
Escrow Instructions - Broker Copy		
EMD: Escrow Receipt of Deposit		
Commission Instructions		
Escrow Acknowledgement - Page 17 of VLPA		
FE Escrow Amendment(s)		
AAA: Add'l Agent Acknowledgement		
ABA: Add'l Broker Acknowledgement		
ADM: Addendum/Addenda		
AOAA: Assignment of Agreement (if adding a buyer)		
ASA: Additional Signature Addendum (if more than 2 signatories)		
COP: Contingency of Purchase		
TA: Trust Advisory		
RCSD-S		
RCSD-B		