

# Listing Checklist

Revised: 12/29/2023

**BLACK = Required**    **GRAY = Required if applicable**

	Sent/Received	Uploaded
<b>ZipForms Cover Sheet (4 pgs)</b>		
<b>Title Property Profile Sheet (1 pg)</b>		
<b>AD: Agency Disclosure btw Seller &amp; Listing Agent (incl in RLA; 2 pgs)</b>		
<b>FHDA: Fair Housing &amp; Discrimination Advisory (incl in RLA; 2pgs)</b>		
<b>PRBS: Possible Rep of more than one Buyer/Seller (incl in RLA; 1 pg)</b>		
<b>WFA: Wire Fraud Advisory (incl in RLA; 1 pg)</b>		
<b>RLA: Residential Listing Agreement (or PL, MHL, TLA, VLL, CLA) 6 pgs</b>		
<b>SA: Seller's Advisory (incl in RLA; 2 pgs)</b>		
<b>CCPA: California Consumer Privacy Act Advisory (incl in RLA; 1 pg)</b>		
<b>DIA: Disclosure Information Advisory (3 pgs)</b>		
<b>PIA: Property Images Agreement (2 pgs)</b>		
<b>MLS Agent Detail Sheet (1 pg)</b>		
SELM: (if not in MLS within 24 hours of signing RLA)		
TA: Trust Advisory (if Title is held in Trust; 2 pgs)		
RCSD-S: Representative Capacity Signature Disclosure		
AAA: Additional Agent Addendum (if applicable)		
MT: Modification of Terms (upon changes to Listing Agrmt)		
COL: Cancellation of Listing (should Listing be cancelled)		