

Vacant Land Sale Checklist **BOLD = REQUIRED**

GRAY = Conditionally Required

DUE DATE		Sent/Received	Uploaded?
	Zipforms Cover Sheet		
	AC: Agency Confirmation		
	VLPA: Vacant Land Purchase Agreement		
	AD: Agency Disclosure between Buyer's Agent & Buyer		
	FHDA: Fair Housing & Discrimination Advisory		
	PRBS: Possible Representation of More than One Buyer/Seller		
	WFA: Wire Fraud Advisory		
	BVLIA: Buyer's Vacant Land Additional Inpection Advisory		
	BIE - Buyer's Investigation Elections		
	FAAA: Fair Appraisal Act Addendum		
	CCPA: California Consumer Privacy Act Advisory (must be signed by buyer)		
	BHAA: Buyer's HOA Advisory		
	KW Addendum		
	KW Affiliated Business Disclosure		
	CO: Counter Offer(s)		
	MCA: Market Conditions Advisory		
	WFDA: Wildfire Disaster Advisory		
	FHDS: Fire Hardening & Defensible Space Advsry/Discl/Adm		
	WCMD: Water Conserving Plumbing Fixtures & CMD		
	SBSA: Statewide Buyer & Seller Advisory		
	VLQ: Vacant Land Questionnaire		
	TDS: Transfer Disclosure Statement (or MHTDS or ESD)		
	Preliminary Title Report		
	NHD Report		
	NHD Report Receipt Report from Buyer & Seller		
	Physical Inspection Report or BIW (Buyer Inspection Waver)		
	Escrow Instructions - Broker Copy		
	Commission Instructions		
	Escrow Receipt of Deposit		
	Escrow Acknowledgement - Page 16 of RPA		
	SIP: Seller In Poesession		
	HID: For Your Protection Get a Home Inspection		
	Escrow Amendment(s)		
	CR: Contingency Removal		
	RR: Request for Repair		
	RRRR: Seller Response to Buyer Request for Repair		
	CoOp Broker Addendums/Disclosures		
	Home Warranty Confirmation Order		
	VP: Verification of Property Condition if executed by Buyer		
	SPRP: Seller Purchase of Replacement Property		
	COP: Contingency of Purchase		
	TA: Trust Advisory		
	RCSD - S: Representative Capacity Sig. Disclosure		
	RCSD - B: Representative Capacity Sig. Disclosure		
	AAA: Additional Agent Addendum		
	Additional Addenda should there be changes to Purchase Agrmt.		
	WHSD: Water Heater Smoke Detector required if no TDS		
	LPD: Lead Based Paint if built prior to 1978		
	Earthquake Booklet - Buyer Receipt if built prior to 1960		
	Earthquake Hazard Report if built prior to 1960		
	Termite Report		
	Termite Clearance		
	City Report (Port Hueneme, Ventura, Oxnard, Thousand Oaks)		
	LA City Certificate of Compliance if applicable based on location		
	LA City 9A Report or Escrow Amendment to Close Without		
	RFR: Receipt for Reports		
	AEA: Amendment to an Existing Agreement if any changes to contracts		
	Escrow Final Closing/Settlement Statement		
	ADM: Addendum/Addenda		
	ETA: Extension of Time		
	CC: Cancellation of Contract and Escrow Cancellation		